

Subject: CPC CyberFlash
From: "Director.cpc" <Director.cpc@hqmail.nmfs.noaa.gov>
Date: Fri, 27 Feb 2004 15:50:00 -0500

From the Director's Desk

Welcome to the new CPC CyberFlash, an informal way to bring you current and relevant information affecting the NOAA Corps. Official information, as well as new and amended regulations, policies and procedures, will continue to be published quarterly via the NOAA Corps Bulletin.

NOAA's 105th Basic Officer Training Class (BOTC) has been temporarily appointed by Secretary Evans. The class of 14 will report for duty tomorrow morning in Norfolk, VA. The ensigns will complete in-processing and orientation in Norfolk, VA and Silver Spring, MD before arriving in Kings Point, NY on March 6, 2004. BOTC 105 is scheduled to graduate on June 2, 2004.

Recently, several retired NOAA Corps officers have accepted recall to active duty. CAPT Dirk Taylor and CDR Derek Sutton have served short recall periods to inspect Class III and larger NOAA Small Boats for the Fleet Inspection Office. CDR Sue McKay, who has been at CPC since October, is the leading force behind CPC's comprehensive new Office Procedures Manual. CDR Joanne Flanders accepted an immediate recall after her retirement on January 1, 2004 to continue her role as Deputy for Program Development in NOAA's Office of Ocean Exploration. On behalf of the Deputy Director, NOAA Corps, I thank each of you for your continued dedication to the Corps.

As always, CPC welcomes your suggestions and comments. If you would like to contribute to the CyberFlash or Bulletin, please e-mail your articles or ideas to Katherine.Raymond@noaa.gov.

Commander Jonathan W. Bailey, NOAA
Director, Commissioned Personnel Center

What's New at CPC:

In addition to Military HR Specialist Greg Raymond joining the staff last December, Pamela Murray and Lorna Brodsky (contractors) have been assisting the Officer Services Division.

Effective immediately, calls to CPC will no longer be answered electronically. Your call will be answered in person and routed to the appropriate staff member. Voicemail will remain intact.

Uniform and Awards Board (UAB):

LCDR Ray Slagle has been named Chair of the 2004 Uniform and Awards Board. The Board is reviewing all NOAA Corps insignia requests and award nominations. Recommendations made by the Board are submitted to the Deputy Director, NOAA Corps for approval. The following awards and insignia were recently approved for presentation and wear:

NOAA Corps Commendation Medal

LT Jeremy Adams
LCDR Daniel J. Aronson, USPHS

NOAA Special Achievement Award

LT(jg) Keith A. Golden

NOAA Corps Director's Ribbon

ENS Michael Levine

NOAA Diver Insignia

LT(jg) Mark Van Waes
ENS Joshua Bauman
ENS Lundy Pixton
ENS Luke Spence

NOAA Deck Officer Insignia

LCDR Paul I. Schattgen

Call for ACO Scholarship Applications:

National ACO Scholarships, Inc., a project of the National Association of Commissioned Officers, provides scholarships to deserving students. Originally, these scholarships were limited to children of NOAA Corps officers, because Corps families furnished the bulk of the donations made to the scholarship fund. The body of eligible applicants has since been expanded to include other deserving students. Scholarships are awarded on the basis of scholastic aptitude, accomplishment in or out of school, career goals, and financial need. Applications are evaluated by committee. The 2004 deadline for applying for ACO Scholarships is April 26, 2004. For more information or to request an application form, please contact Captain Dave Peterson, NOAA (Ret), at (301) 921-6357 or via email at kmpdhp@erols.com.

Annual Review:

The 2004 Annual Review of the Lineal List will take place in Shepherdstown, WV, March 15-March 19, 2004. Documents for OPF inclusion will be accepted through Friday, March 5, 2004. Anything received after that date will not be included in your OPF during the Annual Review.

Medical Notes:

Periodic medical examination memorandums which indicate an incomplete medical file will be placed in your official medical file. Your official medical file is confidential and is reviewed for medical purposes only.

CPC REFTRA:

Just as it sounds, this section will serve as Refresher Training for subjects including promotion and medical qualifications, payroll issues, TDY travel and the assignment process. This week: Permanent Change of Station (PCS)

* The Travel Information Form (NOAA Form 56-26) referenced in forthcoming assignment memorandum, is crucial to determining travel and transportation entitlements. This form must be completely filled out and endorsed through the chain of command before submission.

* Typically, PCS orders will be issued not less than eight weeks prior to the detachment date. A packet of pertinent information and instructions will be attached.

* If commercial travel is authorized on the orders, reservations are the responsibility of the traveler(s). Reservations must be made through SATO or another travel agency under government contract. A copy of orders must be submitted to SATO for direct billing. If you must purchase an airline ticket, use your government issued travel credit card. Tickets purchased with personal credit cards are not authorized; therefore you will not be reimbursed.

* If it's not on your orders, it's not authorized. Travel for NOAA Corps officers is governed by the Joint Federal Travel Regulations (JFTR) which prescribes per diem, travel and transportation allowances, relocation allowances, and certain other allowances of Uniformed Service members. CPC personnel continue to serve as voting members of the Per Diem, Travel and Transportation Committee, which publishes the JFTR.

* Always submit endorsed orders and change of address forms to CPC immediately. Delayed submission of endorsed orders can affect pay and entitlements.

* Finally, if you have any questions, call Greg Raymond at (301) 713-3453.

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