

Subject: CPC CyberFlash  
From: "Director CPC" <Director.CPC@noaa.gov>  
Date: Fri, 22 Oct 2004 17:14:22 -0400

**From the Director's Desk**

Congratulations to the following officers who have been permanently appointed in the NOAA Corps:

To Be Lieutenant:

TIMOTHY J. GALLAHGER  
MATTHEW J. WINGATE

To Be Ensign:

LEAH A. HARMAN  
MICHAEL C. DAVIDSON  
JASON R. MANSOUR  
DAVID E. FISCHMAN  
MICHAEL J. STEVENSON  
BRIANA J. WELTON  
ABIGAIL S. HIGGINS  
SILAS M. AYERS  
PAUL A. HOUSEHOLDER  
BRENT J. POUNDS  
AMANDA L. GOELLER  
SARAH E. JACKSON  
TRI M. NGUYEN  
TIMOTHY D. SALISBURY  
NICOLA SAMUELSON  
BENJAMIN S. SNIFFEN  
MARK A. BLANKENSHIP  
FIONNA J. MATHESON  
JONATHAN E. TAYLOR  
ANDREW P. HALBACH  
NATHAN S. PRIESTER  
WILLIAM I. WELLS  
SARAH K. JONES  
PATRICK L. MURPHY  
STEPHEN P. BARRY  
COLIN D. LITTLE

We are approaching the conclusion of 2004. End of the year packages will be distributed soon: we ask that you complete them in a timely manner. The Annual Review of the

Active Duty Lineal List, by the Officer Personnel Board (OPB) will occur in February 2005. This is earlier than in past years due to our new promotion board schedule. The OPB will meet in March and April to select officers (all grades) for promotion and make recommendations to the Secretary. All nominations should be forwarded to the Secretary by the end of May 2005 to ensure the nominations pass through the White House and Senate before summer recess.

The Commissioned Personnel Center is constantly looking for better ways to do business and improve our service to the NOAA Corps. This CyberFlash announces the release of our Virtual CPC. This system will allow you to have online access to your official personnel files. However, before we launch this new system into full production, we need to pilot test it to work out any problems or concerns. The officers assigned in the Silver Spring area have been selected to be part of the pilot testing group to test, evaluate, and provide feedback to CPC prior to release to all other NOAA Corps officers. If all goes well, CPC is planning to have the system available to all officers by the start 2005.

Captain Jonathan W. Bailey, NOAA  
Director, Commissioned Personnel Center

### **FAMILY SEPARATION ALLOWANCE**

As of 1 October 2004 all Family Separation Allowance (FSA) will be paid by the NOAA Corps Payroll Unit. All officers entitled to a separation allowance will be required to complete the NOAA Form 56-15 Family Separation Allowance (FSA) Worksheet. Upon completion of the form, the Commanding Officer will verify the date and approve the appropriate type of FSA requested. The original form will be mailed to the NOAA Corps Payroll Unit, Topeka, KS for processing. The approved FSA payment will be processed and deposited into the individual's pay account.

NOAA Corps Officers will normally be paid either FSA-S for ship deployment or FSA-T for temporary duty. Commanding Officers of ships will need to have an approved form for each individual member entitled to FSA-S for the period of deployment. The original forms should be mailed to the NOAA Corps Payroll Unit, Topeka, KS as a batch; this will ensure that all entitled members will be paid for the deployment period at the same time for each occurrence.

Officers requesting FSA-T for temporary duty, should complete NOAA Form 56-15 and upon Commanding Officer approval, mail the original form to the payroll unit. Copies of the TDY orders are not required.

### **COMMON ACCESS CARDS**

Congratulations again to the 83 officers who were permanently promoted on October 6, 2004. For those individuals in the Washington, D.C. area who have not yet obtained a

Common Access Card (CAC), please call Shirley Cooper, at CPC, to schedule a time to obtain your card. For officers outside the Washington, D.C., you may search for a location to obtain Identification cards for yourself and your dependents at <http://www.dmdc.osd.mil/rsl/owa/home>. To obtain an identification card, you must have a copy of your promotion memorandum that states your rank and the effective date. Please direct any questions regarding CAC or dependent ID cards to Neavalyn Edoja at [Neavalyn.Edoja@noaa.gov](mailto:Neavalyn.Edoja@noaa.gov).

### **APPROVED UNIFORM AND AWARDS CHANGES**

Women's skirts: Effective immediately, skirts will be an Optional uniform component and may no longer be prescribed.

Civilian bags: Effective immediately civilian bags (e.g., Computer bags/briefcases, gym bags, backpacks, garment bags, etc., this does not include women's handbags/purses) may be worn with the Working and service uniforms as prescribed in the manner below:

(1) Computer bag/brief case and backpacks: may be worn across the left shoulder of service and working uniforms to facilitate saluting. When wearing a bag, the strap must be worn across the left shoulder (fore and aft) with the bag hanging on the same side of the body. The case or bag will not be worn with the Strap and bag on opposite sides of the body. Back packs may also be worn over both shoulders when wearing the working uniform (e.g., coveralls and utilities).

(2) All bags worn with the uniform must conceal the contents and be either solid black or navy blue in color. There shall be no personal ornamentation attached on or to the bag.

(3) While in dress uniform, civilian bags will be hand carried only.

Handbags: Effective immediately, handbags will be optional Uniform components for the women's uniforms and may no longer be prescribed. Women may wear civilian handbags while in uniform in the manner prescribed below:

(1) The handbag must be of plain black, brown, or white Natural grain leather or synthetic leather, rectangular in shape and Designed with a flap. The color of handbag will match the color of shoes worn. Dimensions must be between 7 1/2 to 12 inches in width, 5 1/2 to 8 inches in height and 3 1/2 to 2 inches deep. Exotic materials such as eel skin, alligator, or ostrich are not authorized. The handbag may not have any visible ornamentation, decorative stitching, embossed design, or manufacturer's logo.

(2) The closure hardware will be brass-plated or gold-colored. If the flap has a closure, it must be a clasp (no buckles, zippers or string ties are allowed).

(3) The strap will be of the same material as the purse and may have a gold-colored or black-coated buckle. Handbags may be procured from commercial sources provided they meet the above criteria.

(4) The handbag shall be carried/worn over the left shoulder or forearm, placing the top of the handbag at waist level.

Communication devices: Effective immediately, communication devices issued for official business may be worn on the uniform in the manner prescribed below:

(1) Working and service uniforms: one wireless Communications device (e.g., cell phone, personal digital Assistant (PDA), pagers, etc.) may be worn on the belt, on either side of the body aft of the elbow. Devices will not be visible from the front and worn in such a manner as to impede the normal wear and appearance of the uniform (e.g., sagging, bunching, etc.).

(2) Service dress and above uniforms: wireless communication devices are not to be worn in such a manner as to be visible (i.e., front, side or rear, bulging, or protruding) when wearing dress uniforms.

(3) Use of these devices will not interfere with the proper rendering of military courtesies and honors.

(4) Whenever there is a concern for operational security, the authorized wearing of these devices will be at the commanding officer's discretion.

Army Men's and Women's Cardigan Sweater: Effective immediately, the Army Men's and Women's Cardigan sweater is an authorized optional uniform item. The sweater is for indoor use only. The sweater is available online at [www.aafes.com](http://www.aafes.com) for \$39.95.

Buckle: Effective immediately, a plain gold anodized Navy belt buckle is authorized for inspections and ceremonial functions. A plain or decorated gold buckle with appropriate NOAA insignia, designs, or devices to which the wearer is entitled, the individual's present command, or if stationed ashore a previous sea command/squadron may be authorized for optional wear.

Command Insignia: Effective immediately, Command Insignia is authorized for wear by the Commanding Officers of the Marine and Aviation Centers.

**This message was generated for the Director of Commissioned Personnel**