

Subject: CPC CyberFlash
From: "Director CPC" <Director.CPC@noaa.gov>
Date: Fri, 03 Dec 2004 15:29:05 -0500

From the Director's Desk

Command Performance: A NOAA Corps officer is involved with nation, service, unit, community, and family. Officers of the NOAA Corps have always recognized the importance of nation, service and unit. Individual officers must also recognize the importance of community and family. Officers are expected to participate in community and family functions. Participating in these functions allows us to give back something to the community and family for their support while we perform our duty to nation, service, and unit. It also provides the necessary recognition for the hard work our families have done to bring the group together and provides to them a sense of belonging to an organization like NOAA.

The Director, NOAA Corps, recognizes the value and appreciates spending time with all officers of the NOAA Corps. If you plan to be in the Washington D.C. area for business or pleasure and would like to visit with the Director, NC please make an appointment.

End of the year packages have been mailed to all officers. The Annual Review of the NOAA Commissioned Officer Corps is scheduled for the second week in February 2005. Please make every effort to adhere to the submission schedule dictated in the end of the year package. Of particular importance, is the timely submission of the Fitness Report for all officers so that they will be available for review by the Officer Personnel Board in February.

Captain Jonathan W. Bailey, NOAA
Director, Commissioned Personnel Center

JOINT FEDERAL TRAVEL REGULATIONS (JFTR):

The CD version of Joint Federal Travel Regulations (JFTR) is no longer available. The JFTR will be placed on the MOC Docs DVD and it can also be downloaded from the following site: <https://secureapp2.hqda.pentagon.mil/perdiem/trvlregs.html>. Any questions regarding the JFTR should be directed to Greg Raymond at 301-713-3453 x102.

END OF YEAR FORMS:

With the upcoming end of year requirements, please ensure that you use the most current forms. The forms in the following list have been updated and can be downloaded from the following site: <http://www.noaacorps.noaa.gov/cpc/links.html>.

NOAA Form 56-6 Fitness Report
NOAA Form 56-12 Officer Leave Request
NOAA Form 56-14 Record of Emergency Data
NOAA Form 56-15 Family Separation Allowance (FSA) Worksheet

TRAVEL VOUCHER REMINDER:

This is a reminder that travel vouchers must be filed within 5 days of the completion of your PCS. If you are using the Temporary Lodging Expense (TLE) entitlement, the travel voucher must be filed within ten days of the completion of your PCS. The submitted travel voucher must have an original signature or it will not be processed. Any questions regarding PCS travel vouchers should be directed to Greg Raymond at 301-713-3453 x102.

MOAA SCHOLARSHIP APPLICATIONS:

The Military Officers Association of America (MOAA) has announced the opening of the 2005 Base/Post Scholarship application session. The scholarship program will award 50 \$1,000 grants to dependent children of Uniformed Service personnel. The Base/Post Scholarship is one of several MOAA education programs designed to help finance higher education for entering or current undergraduate students. Grant recipients will be randomly selected from among applicants within each of the seven services. No GPA, SAT or essays are needed for the Base/Post application and membership in MOAA is not required. Students can apply by completing the on-line application located on MOAA's website, www.moaa.org. Deadline for submission is noon EST, March 1, 2005.

This message was generated for the Director of Commissioned Personnel