# Commissioned Personnel Center CYBERFLASH



### 29 March 2013

**Reminder - Seasonal Change in the Uniform of the Day** 

CAWG Completed for CO/XO Assignments

**End of Year Packages** 

Warning: iPhone TSP App Cyber Alert

**On the Horizon** 

Approved Resignations, Separations, and Retirements

## **Director's Message**

A new Uniform and Awards Board (UAB) was appointed in March. I would like to thank the outgoing UAB members for their service and dedication to both the NOAA Corps and their fellow officers! Commander John Caskey led a terrific team, and I appreciate all their efforts. I would also like to extend my gratitude to those new officers who have been appointed to serve on the current UAB to be chaired by Commander Albert Girimonte. We received a lot of response in our call for members and I commend those who stepped up to help.

As the new UAB begins working together, I would like to take this opportunity to give a few updates and reminders regarding the awards process. CPC has recently placed a 'How To- Awards' guide on the <u>CPC website</u>. Please take a moment to review this document, which I hope will answer the FAQ's regarding awards. In addition there are a few things to note:

- 1. The deadline for award submission is the last business day of the month. Award recommendations should be submitted to CPC, Officer Personnel Management Division. The Board will meet within 5 business days of the new month to review awards received.
- 2. The typical turn-around time for awards to be processed at CPC (once recommended by UAB) and signed by the Admiral is 4-6 weeks, however, given the change in NOAA leadership this timeline has been extended to 6-8 weeks. The Acting Under Secretary has always been a big supporter of the NOAA Corps and as she begins her new role as leader of NOAA, has asked to personally sign the NCCM and NCAM award certificates in order to see the great work we do and the recognition we receive.
- 3. High priority or rush awards requiring the UAB to meet outside of the regular scheduled time will require prior approval from the Director, CPC. Even with this approval, there is no guarantee that awards will successfully be rushed given the time-line discussed above. Please remember to plan accordingly for end of tour awards.

In our daily work supporting NOAA, it is important that we recognize performance that goes above and beyond the normal expectation. I hope that the "How To – Awards" helps to clear up some of the confusion in the awards process and encourage all of you to continue to recognize officers for their contributions.

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CAPT Anne K. Lynch, NOAA Director, Commissioned Personnel Center

#### **Reminder - Seasonal Change in the Uniform of the Day**

Effective the first Monday in April, the Uniform of the Day for the Spring-Summer period for all locations is Summer White. Operational Dress Uniform (ODU) is an authorized alternate for all officers except those working at the Herbert C. Hoover building or visiting Capitol Hill on official business. The prescribed uniform for officers conducting official business on Capitol Hill is Service Dress Blue without substitutions and regardless of command. This notice applies to all other uniformed service members assigned to NOAA. Senior officers present in locations outside of the DC area are authorized to designate an alternate uniform as the Uniform of the Day for special occasions, events or visitors. When meeting with the public, officials from other government agencies, or constituents, all officers should ensure that the uniform worn is appropriate to the circumstances. All NOAA Corps officers shall wear the uniform properly and adhere to appearance standards in the NOAA Corps Directives, <u>Chapter 12</u>.

### **Command Advisory Working Group (CAWG)**

The Command Advisory Working Group has concluded and has made recommendations to the OAB for upcoming Commanding Officer and Executive Officer assignments. Some, not all, assignments have been approved by RADM Devany and officers should expect to be notified by April 5th of their upcoming sea assignments.

### **End of Year Packages Update**

Billet Description Updates and Assignment History Fixes are still being completed through Officer Career Management Division and Officer Personnel Management Division (OPMD). These items will take longer to complete than other actions. In addition, OPMD is continuing to update dependency data, and correct qualification, training and award fix requests. Follow on communication will be forthcoming for those officers who have listed additional dependents on their Record of Emergency data for which CPC does not have a valid birth certificate. A message will be sent out when all EOY Package updates are complete and officers should check their OPF's to ensure their files are updated.

### Warning: iPhone TSP App Cyber Alert

An officer notified CPC of the following <u>Alert</u> was issued by the U.S. Marshall Service:

The Apple App store offering TSP App not sanctioned by TSP — a free iPhone App, *TSP Funds*, currently being offered through the Apple App store asks TSP participants for their account login information. This app is **not** being offered through the TSP and the TSP does not recommend using this application to access your TSP account. Providing this information could result in a security risk to your account.

Documents submitted <b>by</b> Officers for their OPF prior to OPB	01 April 2013 (at CPC)
Medical Documents prior to OPB <u>Requirements</u> Website	12 April 2013 (at CPC)
Documents For Officers' OPF prior to OPB	19 April 2013 (at CPC)
Deadline for Award Submission for May UAB	30 April 2013
DC Area ACO Dining Out	18 May 2013
Officer Assignment Board	22 May 2013
CAWG for Operations Officers	August 2013

### **On the Horizon**

Approved Resignations, Separations, and Retirements The following officers have approved retirements, resignations, or separations with in the **next three months**. Be sure to thank them for their service to NOAA and nation.

LTJG Marina O. Kosenko	01 April 2013
CDR Gregory G. Glover	01 April 2013
CDR Todd A. Haupt	01 April 2013
CAPT David O. Neander	01 April 2013
LTJG Leigh C. Hedgepeth	15 May 2013
CAPT Mark P. Ablondi	01 June 2013