

# Commissioned Personnel Center CYBERFLASH



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## Director's Message

CPC is pleased to announce that the National Oceanic and Atmospheric Administration Commissioned Officer Corps Amendments Act of 2013 has been passed by the Senate, the first stage on its way to becoming a law. Next steps forward for the bill are to be: 1) introduced to the House; 2) passed by the House, and 3) sent to the President for signature. The following link will take you to the Bill

<http://www.gpo.gov/fdsys/pkg/BILLS-113s1068es/pdf/BILLS-113s1068es.pdf>. Thanks to the hard work of NOAA Corps supporters; we look forward to reporting out on the bill's progress.

Also on 26 November 2013, the Director, CPC instructed that there would be a hold on the issuance of PCS orders in the month of January. This hold has now been lifted and officers with pending needs for PCS orders are expected to resume completing and submitting [Travel Questionnaire](#) and submit to CPC as per normal guidance (120 days prior to detachment). For questions related to PCS please first review the [How-To](#) document on the CPC website, then if needed, contact [Tracey.M.Peterson@noaa.gov](mailto:Tracey.M.Peterson@noaa.gov).

Handwritten signature of Lawrence T. Krepp.

**CAPT Lawrence T. Krepp, NOAA  
Director, CPC**

## **End of Year Package:**

As a reminder, the End of Year Package is due next Friday, 28 February 2014. CPC has been collecting documentation and once the EOY package is closed will take a few weeks to address comments, update information, and make all requested changes. Your patience as we complete this process is appreciated. Any comments, questions or concerns regarding the EOY package can be addressed to LT Wendy Lewis ([wendy.lewis@noaa.gov](mailto:wendy.lewis@noaa.gov)).

End of Year Package link:

<https://docs.google.com/a/noaa.gov/forms/d/1NiBeGN2NBiWNHVXpE9gP4YaTOIUDTTnLiMYkBNbjF1c/vi ewform>

## **NOAA Corps Sea Service Deployment Ribbon (NSSR):**

As anticipated, CPC has received a high volume of NSSR requests. The requests will be processed as they are received. When the request has been approved, the officer will be notified via email. All ship Executive Officers (XO) will be receiving a batch of the ribbons. If you are currently assigned to a ship, and when your request has been approved, please contact your XO for the NSSR. Those officers in shore billets, when approved, will be asked to provide a mailing address. This process will be similar to the distribution of the recently awarded NOAA Corps Unit Citation. A sample memo has been attached for those officers who still need to apply for the retroactive NSSR.

## **From the Assignments Desk:**

Assignment Coordinator will be attending REFTRA 76 from March 2<sup>nd</sup> through March 22<sup>nd</sup>. All *routine* assignment questions will be held until after March 23<sup>rd</sup>. For *immediate* assignment needs contact CDR Kurt Zegowitz, Chief, Officer Career Management Division (301-713-7748, [chief.careermgmt.cpc@noaa.gov](mailto:chief.careermgmt.cpc@noaa.gov)).

## **Billet Notifications:**

### Early Availability: NOAA Fisheries Public Affairs Officer (2040), Silver Spring, MD

NOAA Fisheries is looking for a self-motivated officer with polished communication skills to fill a billet with the NOAA Fisheries Headquarters Public Affairs staff. The mission of the Public Affairs staff is to work with the news media to educate and inform the American public about the activities and overall mission of NOAA's Fisheries Service. This assignment provides an opportunity to work with one of the most dynamic Public Affairs teams in NOAA. The office is fast paced, exciting and very involved with news media at all levels. The officer would get experience working closely with the NOAA Communications Office downtown, the Fisheries Executive Suite, and senior staff throughout NOAA.

The officer will draft and edit news releases, pitch stories, respond to calls from reporters, and facilitate interviews with scientists and managers on a wide variety of topics. The officer will also research answers to complex scientific and management questions, help plan media events, staff executive-level leaders testifying before Congress about NOAA Fisheries issues, use social media (e.g. Twitter) to amplify agency news stories, suggest and prepare photo posts to social media sites (e.g. Facebook), may write feature stories for [noaa.gov](http://noaa.gov) and maintain the Newsroom website (on-the-job training available). The billet would provide an officer with invaluable national-level experience and exposure. It will be filled at the O3 level.

After reviewing the updated billet description, available on the NOAA Corps website, if more information is needed, contact Connie Barclay at [301-427-8029](tel:301-427-8029), [connie.barclay@noaa.gov](mailto:connie.barclay@noaa.gov) or the NOAA Fisheries Liaison Officer, Captain Todd Stiles, at [\(301\) 427-8060](tel:301-427-8060), [todd.stiles@noaa.gov](mailto:todd.stiles@noaa.gov).

### Unique Alaska Opportunity: Resource Specialist, Habitat Conservation (2222), Anchorage, AK

NOAA Fisheries, Habitat Conservation Division is looking for an officer to fill the position of Resource Specialist. The officer is expected to work on various projects which can include, but not limited by, marine mammal field work, small boat management and operation, oil spill planning and serve as the liaison to the United States Coast Guard on oil spill response.

This billet is expected to be filled at the O3 level and would look to be filled as soon as possible. A draft billet description can be received by contacting LCDR Amanda Goeller at 301-713-7694 or [AssignmentBranch.CPC@noaa.gov](mailto:AssignmentBranch.CPC@noaa.gov)

### **Call for Applications:**

The Executive Committee of National ACO Scholarships, Inc. has issued its annual call to high school seniors and college undergrads for applications for scholarship awards for the 2014/2015 academic year. The two-page application form is available on the "Resources" page of the NOAA Officer Family Association website ([www.nofaweb.org](http://www.nofaweb.org)), under the heading "National ACO Scholarships, Inc." Application forms may also be obtained by contacting Secretary/Treasurer Captain Dave Peterson, NOAA (Ret), by phone (301-921-6357) or email ([kmpdhp@comcast.net](mailto:kmpdhp@comcast.net)). Complete application packages should be sent to the corporation's post office address (on the application form) and should be postmarked this year no later than Friday, April 15, 2014.

### **Civil Rights Office EEO Training FY 2014:**

The Civil Rights Office is pleased to present EEO Training Sessions for all employees. The sessions are designed to provide an overview of the laws and regulations in the areas of EEO and Affirmative Employment. Topics will cover the roles and responsibilities of managers, supervisors and employees. Each session will be offered for participation on-site in Silver Spring and by webinar. You may view the full training schedule at:

[http://www.corporateservices.noaa.gov/civilr/training/cro\\_training\\_eeo%20training%20schedule\\_20140204.pdf](http://www.corporateservices.noaa.gov/civilr/training/cro_training_eeo%20training%20schedule_20140204.pdf)

Course descriptions:

[http://www.eeo.noaa.gov/training/cro\\_training\\_eeo%20training%20descriptions\\_20140204.pdf](http://www.eeo.noaa.gov/training/cro_training_eeo%20training%20descriptions_20140204.pdf)

To reserve a space in any of the sessions, all employees must register through the Commerce Learning Center (CLC) at <https://doc.learn.com/noaa>. Enter your CLC user name and password, and then click on **Civil Rights Office EEO Training** found under **Announcements** to locate and enroll in the class.

### **NOAA LCDP Call for Applications Open February 18 - March 11, 2014:**

NOAA is accepting applications for the ninth NOAA Leadership Competencies Development Program (LCDP IX) from Tuesday, February 18, 2014 - Tuesday, March 11, 2014. Applications will be accepted from all qualified individuals (GS-13/14/15's and equivalent grades with two or more years of full-time employment in a permanent NOAA position) during the announcement period. Go to the LCDP website at <http://lcdp.noaa.gov/> to:

Read the LCDP IX Call for Applications that contains the program details, eligibility information, and instructions for applying online;

Register to attend one of two LCDP Informational Webinars; and/or

Contact your Line/Staff Office LCDP Coordinator for questions concerning participant funding for the program.

The LCDP is a competitive 18-month leadership development program. It provides a series of training and learning experiences for a cadre of NOAA employees who have high potential for assuming greater leadership responsibilities in the agency. The program promotes cross-line, multidisciplinary experiences that broaden participants' understanding of NOAA's strategic vision, mission, and goals, as well as its business processes. The LCDP is the agency's premier succession planning initiative and is a key component of NOAA's Strategic Human Capital Management Plan. If you have any questions, please contact Tracy Levstik, the LCDP Program Manager, at: (303) 497-4231 or send an email to: [Tracy.Levstik@noaa.gov](mailto:Tracy.Levstik@noaa.gov).

### **Uniform Name Tag Reminder:**

All name tag ordering information can be found on the CPC website: Personnel Management/Uniforms, Awards & Decorations: 'Contact information for Ordering Uniform Name Tags'. Please refer to this information before contacting CPC.

Direct link:

[http://www.corpscpc.noaa.gov/perservices/pdf/contact\\_info\\_order\\_uniform.pdf](http://www.corpscpc.noaa.gov/perservices/pdf/contact_info_order_uniform.pdf)

### **Ask CPC Webinar:**

CPC will be hosting an 'Ask-CPC' Webinar March 18, 2014, at 1430 EDT. The topic will be the recently approved updates to the NOAA Corps Directives. More information on this webinar will be forthcoming as the date draws near. In the meantime, CPC is interested in what you want to know more about, so please let us know via the following Google form ['Ask CPC' Topics](#).

### **On The Horizon**

02 March- 22 March 2014	REFTRA
11 March 2014	Deadline for LCDP Applications
08 April 2014	EEO Training - Conducting a Barrier Analysis
10 April 2014	CAWG: Operations Officer Assignments
17 April 2014	Officer Assignment Board
17 April 2014	EEO Training - Preventing EEO Workshop Conflict
28 April – 09 May 2014	Mid-Grade Leadership Training
01 May 2014	EEO Training - Disability Law and Reasonable Accommodation

### **Approved Resignations, Separations and Retirements**

The following officers have approved retirements, resignations, or separations within the next three months. Be sure to thank them for their service to NOAA and nation.

CAPT John J. Adler	01 March 2014
LTJG Matthew C. Griffin	01 March 2014
CAPT Mark B. Nelson	01 March 2014
LT Amy B. Cox	01 April 2014

