## How To – "Check LDAP " to receive group emails

Use email credentials to Log into: https://ui.nems.noaa.gov

Subtree NO	DAA ▼
ohn.H.Doe) and password:	
NOAA LDAP UserID:	
NOAA NEMS Password:	
L	ogin

Access to the Idap account is managed by the shoreside NOAA email directory username and password.

For shipboard personnel the username is the same between the ship and the shore but the passwords are administered differently due to the lack of the ability to synchronize data from the shipboard directory servers to the shoreside directory servers. There is also a security requirement for each individual to create, manage and maintain a password. The following procedure will allow shipboard personnel to create a password in the shoreside NOAA email directory.

To receive an initial shoreside password, please send an email request to:

omao.ship.directory.admins@noaa.gov

ager		
Organizational Information		
Line Office	OMAO	
OU	CPC	
OU1		
OU2		
OU3		
OU4	SHIP	
ASC	HQTR	
Employee Type	Commissioned	
Manager	Benjamin.Lacour	
Secretary		
See Also		

- Make sure your Line office information is correct to receive emails from Line Office.
- OU4 SHIP only if you are on a ship
- Make sure Employee Type is "Commissioned" to receive emails from Cyberflash, OMAO Directors message, CPC Directors Message etc.

Location Information		
Street Address	8403 Colesville Rd	
P.O. Box		
City	Silver Spring	
State	MD	
Zip Code	20910	
Building		
Room Number		
Routing Code	CPC1	

- Check your billet address is current.
- Check Routing Code.

Mail Information	
E-Mail	@noaa.gov
Alternate E-Mail Address	@penems.pisces.omao.noaa.gov
Mail Host	SHIP - pcnems.pisces.omao.noaa.gov
Mail Delivery Option	mailbox
Inet User Status Option	active
Mail User Status Option	active
Mail Message Store	
Mail Quota	
Mail Forwarding Address	
Mail Routing Address	
Mail Program Delivery Allowed Mail Service Access	
Mail Access Domain	
Mail AutoReply Mode	
Mail AutoReply Text	
Vacation Start Date	
Vacation End Date	
Primary Mail Admin	NWS PR Mail Admins
Secondary Mail Admin	OMAO Mail Admins
Webmail Admin	

- Check mail host, If you are in SHIP it should point to "SHIP- pcnems.'shipname'.omao.noaa.gov
- If you need to update any of the above information please contact your Primary mail admin.