

“Use or Lose” Leave

September 30, 2011 is the last day to use or lose leave for NOAA Corps Officers. If you are in excess of 75 days as of October 1, 2011 you will lose those days of leave. Currently, 2012 is the last year of being able to carry 75 days of leave into the next fiscal year. Officers are reminded that the policy for leave carryover will return to 60 days at the end of FY12. This means if you are in excess of 60 days of accrued annual leave on September 30, 2012, those excess days will be lost. For more information review the NOAA Corps Directives [Chapter 6](#). Additionally, when submitting your leave slip remember to enter your “Employee Id” number (located on your LES) and not your social security number.