| NOAA F | orm | 56-28A |
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| (8-94) | | |

U.S. DEPARTMENT OF COMMERCE

NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION NOAA COMMISSIONED OFFICER BILLET DESCRIPTION

| NOAA COMMISSIONED C | | FROM: | | |
|--|-------------------------|--|--------------------|--|
| TO: DIRECTOR, COMMISSIONED PERSONNEL CENTER, CPC | | ROUTING CODE: ADDRESS: | | |
| THRU (Liaison Officer): | | | | |
| BILLET TITLE: BILLET #: | | _ | | |
| | | PHONE NUMBER: | | |
| RANK REQUESTED: (0-2. 0-3, 0-4, etc.) GS/GM EQUIVALENT: | | . (This block to be completed by liaison officer) IS THIS A NEW BILLET: YES NO BILLET PRIORITY: A, B, C, R | | |
| IMMEDIATE SUPERVISOR: | TITLE: | DILLET FRIORITE. | PHONE NUMBER: | |
| IIVIIVIEDIATE SUPERVISOR: | IIILE: | | PHONE NUMBER: | |
| EDUCATIONAL REQUIREMENTS: | | | | |
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| OTHER QUALIFICATIONS (INCLUDE PARTICUL | LAR SECURITY CLEARANCES | S, SKILLS, ETC) | | |
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| 1. GENERAL DESCRIPTION OF BILLET: | | | | |
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| 2. DUTIES AND RESPONSIBILITIES: a. Is this a supervisory billet? YES | NO | | | |
| b. If so, state number and grade of personnel s | supervised. Number: | Grade(s): | | |
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| | | | CONTINUE IN ITEM 4 | |

| 3. CAREER DEVELOPMENT OPPORTUNITIES: | |
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| 4. ADDITIONAL COMMENTS: | |
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| SIGNATURE OF SUPERVISOR: | DATE: |
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