

From: "Director CPC" <Director.CPC@noaa.gov>
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Medical and Dental Examinations:

Based on CPC's call for all officers to update their medical examination (physical and dental) information, we have been receiving a large volume of documentation. All correspondence sent to CPC is logged into a data base. It has come to our attention that some medical information has been sent directly to Captain Vitch vice CPC. Information sent to Captain Vitch will not be received by CPC and logged until he has completed his review. This will delay the updating of the database therefore, it is recommended all documentation be sent directly to CPC.

Some of the examination forms submitted lack necessary information such as: officer's name, social security number, proper verification regarding prescribed screening and testing, etc. Please consult NOAA Corps Regulations, section 03104, which prescribes the necessary test and information required to be considered physically qualified for certain types of duty and promotion based on your age. Be aware special duty medical examinations (diving and flight) may not fulfill all requirements for a periodic medical examination and promotion.

As part of the new promotion procedure, the Director, NOAA Corps, the Director Health Services and Pastoral Care, and the Director CPC must submit verification to the Secretary regarding medical qualification. All incomplete medical examinations dated after March 1, 2004, will be returned to the officer for completion. If your physical is incomplete you will not be allowed to continue special operations (i.e. diving and flight) until CPC receives and Captain Vitch reviews your completed medical and dental examination. Additionally, you can not be promoted unless you have passed a mental and physical examination prescribed by the Secretary. Officers must be found to be mentally and physically qualified twice during the promotion process: (1) before submission of a nomination for promotion and (2) actual promotion. Nominations may be forwarded as early as twelve months before a promotion vacancy occurs. If you do not have a complete medical examination on file on both occasions, your promotion will be delayed.

If you are hospitalized or on convalescent leave your promotion will be suspended. Once you have been found to be physically qualified, your name will be forwarded as soon as a vacancy exists.

A medical examination checklist, Report of Medical History form (SF-93), and General Physical Examination form (SF-88) will be available at the CPC web site next week. Print the checklist, forms, and bring them to your next medical examination. A PDF copy of the checklist is attached.

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