

Subject: Cyberflash  
From: "Director CPC" <Director.CPC@noaa.gov>  
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### **From the Director's Desk**

The NOAA Commissioned Personnel Center (CPC) has made significant progress with its procedures manual. This detailed manual will prescribe how many of the functions in CPC are effected. It has been described as both an operations and procedures manual but we will soon be referring to it as the CPC Instructions Manual. The first two sections, pertaining to appointments and promotions, are complete and undergoing final review by the Office of General Counsel (OGC). We have also undertaken a complete revision of the NOAA Corps Regulations. Chapters 1 and 4 pertain to the two instructions mentioned above, therefore, they have received the most attention and are also in final review by OGC. CPC has proposed that the revised set of Regulations be renamed to the NOAA Corps Directives. Directives will refer to instructions and updates and advisories to the directives and instructions will be issued by CPC. CPC expects to distribute the instructions for appointments and promotions, as well as revised Chapters 1 and 4 of the Regulations/Directives in the next few weeks.

It is imperative that you read, understand and refer to these documents as necessary and conduct business in accordance with them. We are all painfully aware of the ramifications when statutes, orders, and regulations/directives are not followed properly. The NOAA Corps is fortunate to have direct access to the OGC. OGC is an integral part of the review and will continue to support the NOAA Corps in the future. If you have any questions regarding the statutes, orders, regulations/directive, please do not hesitate to call this office. If CPC can not answer your question we will refer it to the OGC. We intend to ensure each officer is afforded all benefits and entitlements afforded by law, no more, no less.

Commander Jonathan W. Bailey, NOAA  
Director, Commissioned Personnel Center

### **Uniform and Awards Board (UAB):**

Below is a list of recent changes to Chapter 12 of the NOAA Corps Regulations. All changes have been approved by the Deputy Director, NOAA Corps and are effective immediately.

#### **AWARDS:**

NOAA Special Achievement Award (NSAA) has been renamed the NOAA Corps Achievement Medal (NCAM).

The NOAA Corps Pistol and Rifle Ribbons are no longer authorized.

All recommendations for awards must be submitted to the CPC within 120 days of the act, service, or achievement. If not submitted within the 120 day requirement, a memorandum must be submitted with the recommendation addressed to the Director, NOAA Corps, explaining why the recommendation is late.

All recommendations for awards submitted for sustained superior performance must be for a period of 12 months or more.

#### **UNIFORM:**

The NOAA Corps Name Plates will be changed from Rank, First, and Last Name to just Last Name. This change is effective immediately. The CPC will procure the new name plates. The name plates are expected to be distributed within two months.

The NOAA Corps Female Neck Tie is changed from an adjustable black, one-piece neck tab, made of authorized fabric, which snaps in front, left end over right, to an adjustable neck tab, made of authorized fabric, which adjusts in the back with Velcro. The new neck tab can be purchased for \$6.10. The neck tab is available online at the Navy Uniform Store and through the NOAA Corps Insignia Custodian. The previous version of the Neck Tie will no longer be authorized for wear after September 12, 2004.

#### **Annual Review:**

The 2004 Annual Review of the Lineal List will commence in Shepherdstown, WV on Monday, March 15. CDR Bailey, Neavaly Edoja and Greg Raymond will be in attendance.

#### **NOAA Corps Roster**

The 2004 Roster of Commissioned Officers is still under review by OGC. We have attached a draft Roster to this Cyberflash.

#### **CPC RefTra:**

CPC RefTra will return after the Annual Review, with information on the Assignment Process.

**This message was generated for the Director of Commissioned Personnel**