From the Director’s Desk

Captain Todd C. Stiles, NOAA
Director, Commissioned Personnel Center

BAH/Dependency Certification (Reminder)

The 2006 End of the Year Reporting Instruction (sent out Dec 29) is being amended to change the procedures for BAH/DEPENDENCY certification. The Reporting Instruction has been changed and should read that, if you have had any changes in dependency information in 2006 that was not previously reported to the NOAA Corps Payroll Unit, you are requested to send an email to Carol Holley with those changes and a new BAH/DEPENDENCY form (CG 4170A) will be updated. A Form CG 4170A is not required if your dependency status has not changed since your last submission.

Medical Information (Reminder)

Important Information for Officers in the 2007 Promotion Zone

Officers selected for the 2007 Promotion Zone must have a current (annual or 5 year periodic) physical examination and a current dental exam (class I or class II) on file with the Medical Administration Branch at CPC. Those officers that do not have a current physical or dental exam in accordance with NOAA Corps Directives may not be promoted to a higher grade.
A medical review of your official medical record is currently being conducted. Therefore, it is imperative that you submit your medical documents to the Medical Administration Branch no later than March 2, 2007 to allow sufficient time for these documents to be reviewed and entered into the database over the course of the next few weeks. It is your responsibility to ensure that all required medical documents have been received in the Medical Administration Branch. Officers should contact LCDR Hobson-Powell, Chief, Medical Administration Branch via e-mail (Elizabeth.hobson-powell@noaa.gov) with questions or concerns.

PLEASE NOTE: You will be notified via e-mail if additional documents are required.

Approved E-Learning Courses for Promotion Qualification (Reminder)

Selected E-Learning@DOC courses have been approved to fulfill the promotion qualification prescribed in the NCD. Officers who have completed USDA continuing education units to satisfy the promotion qualification are not required to fulfill the E-Learning courses. If you have not completed the required courses for promotion, you have the option of completing modules of pre-selected E-Learning@DOC courses or the USDA courses to satisfy the promotion qualifications. The list of approved e-learning courses can be found at the following link:


Please direct your questions regarding the e-learning requirements to LT Nicole Manning; nicole.manning@noaa.gov, 301-713-7736.

IT Security Awareness Training

Per recent OMAO Weekly publications, please take the mandatory 2007 IT Security Awareness Course as soon as possible. OMAO, as of February 13, was lagging behind three other line offices, and is at 46% compliance. RADM De Bow has made it clear that he wants OMAO to be first to reach 100% compliance. This is a good opportunity for managers to lead by example. The OMAO deadline is February 28. Course CDs have been delivered to the marine centers for distribution to the ships at sea. Everyone else can take the course online at http://noaa.learnsecuritywith.us.

MOAA Scholarship Program (Reminder)

The Military Officers Association of America (MOAA) is offering the Base/Post Scholarships once again this year. The MOAA program provides grants of $1000 each to twenty-five dependent children of our United States Uniformed Services. Scholarship winners will be randomly selected from among applicants, with representation given to each of the uniformed services. Applications can only be made online. Go to MOAA’s website http://www.moaa.org. Choose “Services” on the website’s opening page, and then select “Educational Aid” to view all the MOAA scholarship information, instructions, and multi-program application. Deadline for on-line entry is noon EST March 1, 2007.
On the Horizon

This section is designed to provide the NOAA Corps officers with some of the highlights of items under consideration that may have an impact on them. The items discussed may or may not be approved at a later date.

a. NOAA Corps Legislation: CPC staff has drafted and submitted new legislation for the NOAA Corps. The legislation is currently routing through NMAO. This legislation addresses NOAA Corps authorized strength, recruitment, retention, retirement, and separation procedures by updating, strengthening, and clarifying the language of the National Oceanic and Atmospheric Administration Commissioned Officers Act of 2002.

b. Operational Dress Uniform. The NOAA Corps currently purchases the majority of its uniforms from the U.S. Navy. The U.S. Navy is replacing seven uniforms with a camouflage battle dress uniform (BDU), which is not suitable to meet the missions of the NOAA Corps. The U.S. Coast Guard uses an operational dress uniform (ODU) that is a suitable replacement. We currently plan to use the Coast Guard’s Operational Dress Uniform as a replacement for following uniforms: Winter Blue, Summer White, Tropical White, Service Khaki, Winter Working Blue, Working Khaki, Tropical Khaki and Working Coveralls. CPC staff is currently working with the Uniform Staff of the U.S. Coast Guard to pave the way for using their Operational Dress Uniform. We have developed a Memorandum of Agreement (MOA), which we hope to have through the routing process and approved by the end of the year. CPC now understands the U.S. Navy is likely to phase out those uniforms referenced above over a two year period starting in 2008, which results in additional time to carefully evaluate how best to implement a NOAA Corps ODU. As such, shipboard officers should continue to maintain the working khaki as part of their uniform bag. CPC will publish additional information as it becomes available.

This message was generated for the Director of Commissioned Personnel