



November 2, 2007

## Director's Message

CPC is currently drafting a NOAA Corps Pay Manual to replace Chapter 2 of the NOAA Corps Directives. Implementation is scheduled for early 2008. In the meantime, 2007 Pay Entitlements including Monthly Base Pay, Basic Allowance for Subsistence (BAS), Basic Allowance for Housing (BAH), Career Sea Pay and Aviation Career Incentive Pay (ACIP) may be found on pages 26 and 27 of the 2007 Lineal List located on the CPC website at

<http://www.noaa Corps.noaa.gov/pubs/LinealList/2007LinealList.pdf>.

The CPC website will be updated as soon as possible to include an entitlement section with links to all entitlements related to NOAA Corps Officers. We will keep you posted.

Entitlements effective January 1, 2008, will be provided as soon as they are available.

Any questions related to these or other entitlements may be directed to Katherine Raymond, 301-713-7732 or [katherine.raymond@noaa.gov](mailto:katherine.raymond@noaa.gov).

Updated OER forms are now available on the CPC and NOAA websites. The evaluation criteria of the OER form remain the same. The updates were based on compliance with agency policy and input from officers to make it more user friendly. The major updates include:

1. Removing all occasions the last four of the SSN - complying with agency policy on personal protected information
2. Creating the form in a more professional format (Section 508 Accessibility Standards) with drop down menus for dates and grades
3. Adjusting the amount of space needed for comments in the various sections
4. Adding an optional form for Reviewer Comments, allowing them to be typed instead of hand written.

For instructions related to the OER forms, please visit the following website: [<http://www.noaa Corps.noaa.gov/cpc/careermgmt/evaluation.html>](http://www.noaa Corps.noaa.gov/cpc/careermgmt/evaluation.html). CPC will be discussing the OER with officers during upcoming training sessions in Kings Point, Tampa, Norfolk, Seattle, and Silver Spring.

On behalf of myself and the rest of the NOAA Corps, I would like to recognize and thank CDR James Meigs for his 20+ years of service to NOAA and the Nation. We offer

our extreme gratitude for the sacrifices he's made over his career and congratulate him on a job well done! Good luck with your future adventures.



CDR William B. Kearse, NOAA  
Director, Commissioned Personnel Center

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## Announcements

### Promotion Update

During an Executive Session of the Committee on Commerce, Science, and Transportation, nominations were passed and forwarded to the Secretary of the Senate and placed on the Executive Calendar. When the calendar is cleared they will be forwarded to the President for approval. At that time, CPC will prepare and submit the package to promote officers based on vacancies at that time.

*For those officers selected during the 2007 Selection Boards, remember that your medical and dental qualifications must remain current. If your qualifications are lapsed at the time the package is submitted, your promotion will be delayed and the next qualified officer will be promoted. If you have any questions please contact Greg Raymond at 301-713-7728.*

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### Important Information for Officers Eligible for Promotion Year 2008

All NOAA Corps officers are required to have a current (annual or 5 year periodic) physical examination and a current dental exam (class I or class II) on file with the Medical Administration Branch at CPC. The deadline for the submission of medical records for the 2008 promotion year is January 31, 2008. Documentation submitted after the deadline will not be considered for the 2008 promotion year. This may require you to plan and get your physical or dental exams completed before they expire.

Officers should contact LCDR Hobson-Powell in the Medical Administration Branch via E-mail ([Elizabeth.hobson-powell@noaa.gov](mailto:Elizabeth.hobson-powell@noaa.gov)) over the next few weeks to ensure that you have a current periodic physical examination and all required medical documents are on file.

**PLEASE NOTE:** Upon review of your medical documents, the Medical Administration Branch will notify you via E-mail if additional documents are required.

## ODU: Tucked Vs. Un-tucked?

Several officers have expressed concern about the USCG transitioning to an un-tucked version of the ODU. At this point in time, there are no plans to deviate from the February 1, 2008 "roll-out" date of the tucked version of the ODU. CPC is currently planning visits to Kings Point (REFTRA-63) and the Marine Centers to conduct Leadership Training and to hold Q&A sessions on how to order and properly wear the ODU. CPC and OMAO HQ personnel have already purchased the uniform and will be wearing the ODU during the visits. One recommendation to alleviate concerns over the future of the tucked version of the ODU would be to purchase a minimal number of sets.

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## Pre-Retirement Seminars available for NOAA Corps officers in the Seattle Area

It is recommended that any officer within eighteen months of retirement attend a Pre-Retirement Seminar.

Seminar Dates	Location
December 10 - 13, 2007	Coast Guard Base Seattle Pier 36 - Bear Room Seattle, Washington
March 3 - 6, 2008	Naval Sub Base Bangor FFIC TAP Classroom Silverdale, Washington

For additional information go to <http://uscg.mil/mlcpac/iscseattle/pw/tapsched.htm> and to register, call or email the Work-Life Staff's Transition Manager, **David Sweeney**, at (206) 217-6615 or [david.j.sweeney@uscg.mil](mailto:david.j.sweeney@uscg.mil).

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## Approved Retirements

The following officers have approved retirements. Be sure to thank them for their service to NOAA and nation and wish them the best the next time you see them!

CAPT Richard S. Brown	December 1, 2007
CAPT George E. White	January 1, 2008
CAPT Gary D. Petrae	January 1, 2008

CAPT Jon E. Rix  
CAPT Stephen A. Kozak  
CAPT Sean R. White  
CAPT John W. Humphrey, Jr.

February 1, 2008  
March 1, 2008  
July 1, 2008  
August 1, 2008

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## Awards

Lieutenant Mark Van Waes  
Master of Science in Information Management, University of Washington

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## On the Horizon

October 31	<b>OER end of reporting period for CAPT/CDR</b>
November 4-9	REFTRA/NOAA Week
November 12-13	Corps Values/Leadership Training (Tampa, FL)
November 30	OER end of reporting period for LCDR/ LT
December 10-14	XO Seminar (Norfolk, VA)
December 15	OERs due at CPC for CAPT/CDR
January 3-4 (tentative)	Corps Values/Leadership Training (Seattle, WA)
January 5, 2008	Seattle ACO Dining In
January 7-11, 2008	Command Conference (Easton, MD)
January 15, 2008	OERs due at CPC for LCDR/LT
January 15, 2008	Documents for OPF due at CPC for officers in selection zones
February 1, 2008	ODU becomes the prescribed uniform to wear aboard ships, marine centers, and small boat assignments.
February 11, 2008	Start date for BOTC 112
January-May, 2008	Billet Review
March 3-7, 2008	Selection Boards for O-6 to O-2

Please see NOAA Corps website for additional information:

**Assignments:** <http://www.noaa Corps.noaa.gov/cpc/careermgmt/assignments.html>

**Evaluations:** <http://www.noaa Corps.noaa.gov/cpc/careermgmt/evaluation.html>

**Training:** <http://www.noaa Corps.noaa.gov/cpc/careermgmt/training.html>

**Uniforms & Awards:** <http://www.noaa Corps.noaa.gov/cpc/perservices/awards.html>

**ODU:** <http://www.noaa Corps.noaa.gov/cpc/perservices/awards.html>