



November 16, 2007

## Director's Message

The 2008 Officer Personnel Boards will be held the first week in March. To prepare for these Board meetings, OERS and all other documents to be considered in your Official Personnel File for promotion, need to be received by CPC no later than 15 January, 2008. This corresponds with the due date for OERS. That is, if you want any documents in your OPF to be looked at by the OPB, the deadline for CPC to have the documents is 15 January. I restated this to emphasize the point. This deadline gives CPC staff time to review the documents, scan them to electronic copies, and check the files to see if important paperwork is missing before the Boards meet. Any documents received after 15 January will *not* be placed in your OPF in time to be viewed by the Boards. The only exception to this deadline is an OER reply.

(Note: the deadline for medical records to be received by the medical department is 31 January.)

A handwritten signature in blue ink, appearing to read "W. B. Kearse".

CDR William B. Kearse, NOAA  
Director, Commissioned Personnel Center

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## Announcements

### Promotion Update

The Executive Nominations were confirmed by the Senate during the current congress on 15 November. Nominations beginning with Michael Gallagher and ending with Mark Frydrych, which contained 57 nominations, were received by the Senate and appeared in the Congressional Record on 16 October, 2007. This means the promotion nominations package has cleared the Executive Calendar in the Senate. Today, the nominations made it to the White House for the President's approval and signature, back to DOC and to NOAA. CPC will prepare and submit the package to promote officers based on the vacancies available in each grade, with an anticipated effective date of 1 December, 2007.

## Important Information for Officers Eligible for Promotion Year 2008

All NOAA Corps officers are required to have a current (annual or 5 year periodic) physical examination and a current dental exam (class I or class II) on file with the Medical Administration Branch at CPC. The deadline for the submission of medical records for the 2008 promotion year is January 31, 2008. Documentation submitted after the deadline will not be considered for the 2008 promotion year. This may require you to plan and get your physical or dental exams completed before they expire.

Officers should contact LCDR Hobson-Powell in the Medical Administration Branch via E-mail ([Elizabeth.hobson-powell@noaa.gov](mailto:Elizabeth.hobson-powell@noaa.gov)) over the next few weeks to ensure that you have a current periodic physical examination and all required medical documents are on file.

*PLEASE NOTE:* Upon review of your medical documents, the Medical Administration Branch will notify you via E-mail if additional documents are required.

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## Pre-Retirement Seminars available for NOAA Corps officers in the Seattle Area

It is recommended that any officer within eighteen months of retirement attend a Pre-Retirement Seminar.

Seminar Dates	Location
December 10 - 13, 2007	Coast Guard Base Seattle Pier 36 - Bear Room Seattle, Washington
March 3 - 6, 2008	Naval Sub Base Bangor FFIC TAP Classroom Silverdale, Washington

For additional information go to <http://uscg.mil/mlcpac/iscseattle/pw/tapsched.htm> and to register, call or email the Work-Life Staff's Transition Manager, **David Sweeney**, at (206) 217-6615 or [david.j.sweeney@uscg.mil](mailto:david.j.sweeney@uscg.mil).

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## Approved Retirements

The following officers have approved retirements. Be sure to thank them for their service to NOAA and nation and wish them the best the next time you see them!

CAPT Richard S. Brown	December 1, 2007
CAPT George E. White	January 1, 2008
CAPT Gary D. Petrae	January 1, 2008
CAPT Jon E. Rix	February 1, 2008
CAPT Stephen A. Kozak	March 1, 2008
CAPT Sean R. White	July 1, 2008
CAPT John W. Humphrey, Jr.	August 1, 2008

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### **USPHS Dental Office Closure (Rockville, MD)**

On December 31, 2007, the Commissioned Officers Dental Clinic is scheduled to be closed permanently. Please make arrangements to pick up your patient dental records. It is recommended that the patient dental charts be picked up before November 30th. Please call the clinic at 301-496-2485 at least one week in advance to inform them that you will be coming by to pick up your record. When leaving a message, please spell your name and include the last 4 digits of your SSN. Please pick up your records between 2:30 and 4:00 if possible to minimize clinic disruption.

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### **TRICARE Retiree Dental Program**

On April 16, 2007 a final ruling regarding the TRICARE Retiree Dental Program to overseas locations was published in the Federal Register by the Department of Defense. The current TRDP is only applicable authorized providers in the 50 United States and District of Columbia, Canada, Puerto Rico, Guam, American Samoa, the Commonwealth of the Northern Mariana Islands and the U.S. Virgin Islands. Expansion of the geographic scope will ensure that all TRICARE eligible retirees are eligible for the same dental benefits, regardless of their location.

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### **On the Horizon**

November 30	OER end of reporting period for LCDR/ LT
December 10-14	XO Seminar (Norfolk, VA)
December 15	OERs due at CPC for CAPT/CDR
January 3-4 (tentative)	Corps Values/Leadership Training (Seattle, WA)
January 5, 2008	Seattle ACO Dining In
January 7-11, 2008	Command Conference (Easton, MD)

January 15, 2008	OERs due at CPC for LCDR/LT
January 15, 2008	Documents for OPF due at CPC for officers in selection zones
February 1, 2008	ODU becomes the prescribed uniform to wear aboard ships, marine centers, and small boat assignments.
February 11, 2008	Start date for BOTC 112
January-May, 2008	Billet Review
March 3-7, 2008	Selection Boards for O-6 to O-2

Please see NOAA Corps website for additional information:

Assignments: <http://www.noaa Corps.noaa.gov/cpc/careermgmt/assignments.html>

Evaluations: <http://www.noaa Corps.noaa.gov/cpc/careermgmt/evaluation.html>

Training: <http://www.noaa Corps.noaa.gov/cpc/careermgmt/training.html>

Uniforms & Awards:

<http://www.noaa Corps.noaa.gov/cpc/perservices/awards.html>

ODU: <http://www.noaa Corps.noaa.gov/cpc/perservices/awards.html>