

Commissioned Personnel Center CYBERFLASH



22 February 2013

CPC Closed February 28th and March 1st

Sequestration and the NOAA Corps

Permissive Leave and Proceed Time

Duplicate W-2s

On the Horizon

Approved Resignations, Separations, and Retirements

Director's Message

I am pleased to announce the Director, NOAA Corps, has approved the following promotion zones to be held in April, 2013. These zones will be held in accordance with Officer Career Management Plan (OCMP), which has been posted on the CPC website. Officers listed below are encouraged to review their online OPF and Medical Record to ensure that requirements for promotion are complete and accurate. Here is the link for further guidance on "[How To: Prepare for Promotion](#)", which includes practices, basic steps and checklists for the promotion process. Officers are reminded that the state of your OPF is your responsibility. The deadlines for OPF submissions are:

- OERs - 04 March 2013
- OPF Online - 01 April 2013
- Medical - 12 April 2013

If you have questions pertaining to your OPF, please contact LT Wendy Lewis at 301-713-7712 or wendy.lewis@noaa.gov, questions pertaining to your OERs, LT Jonathan French, 301-713-7736 or jonathan.r.french@noaa.gov and questions about your Medical Qualifications, CDR Hobson-Powell directly at 301-713-7718 or via email Elizabeth.hobson-powell@noaa.gov.

<p>Captain Promotion Zone Ramos, Ricardo Hopkins, Michael L. Caskey, John T. Daniels, Cecile R. Krepp, Lawrence T. Crocker, James M. Newman, Carl E. Smith, Shepard M. Girimonte, Albert M. Bridgeman, Todd A.</p>	<p>Commander Promotion Zone Peltzer, Thomas J. Eastman, Phillip W. Van Westendorp, Christiaan H. Fritzler, Bradley H. Moser, Marc S. Jablonski, Holly D. Twining, Kristie J. Dreflak, Frank K.</p>
<p>Lieutenant Commander Promotion Zone Higgins, Abigail S. Blankenship, Mark A. Matheson, Fiona J. Taylor, Jonathan E. Duncan, Sarah K. Barry, Stephen P. Greenaway, Samuel F. Miller, Tracy L. Gonsalves, Michael O. Hauser, Olivia A. Perry, Tony III French, Jonathan R. Cox, Amy B.</p>	<p>Lieutenant Promotion Zone Griffin, Matthew C. Sinquefield, Timothy C. Moe, Heather L. Sanders, Kyle A. Morrison, Lindsay H. Andvick, Jon D. Briand, Christopher J. Robbie, Michael D. Norris, Erik S. Maggied, Aaron D. Cowan, David B. Cousins, Jasmine L. O'Leary, Matthew H. Marino, Michael J.</p>

Jaskoski, Matthew J.
Kuzirian, Stephen C.

Keen, Lyndsey, E.
Jellison, Kyle R.
Gibson, Laura L.

Lieutenant (junior grade) Promotion

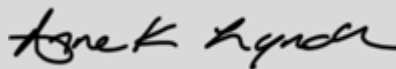
Zone

Doremus, Kevin G.
Hirsch, Michael N.
Witmer, Joshua D.
Halonen, Jared R.
Langis, Daniel P.
Clos, Andrew R.
Kidd, John R.
Zygas, Aras J.

Klein, Refael W.
Keith, David B.
Gilbert, Whitley J.
Jeffers Kelsey E.
Sims, Kasey M.
Cassone, Junie H.
Rodriquez Perez, Ricardo
Colohan, Aaron D.
Frate, Chelsea D
Madsen, Theresa A. .

****Clarification****

Special OERs are **NOT** authorized for the upcoming April 2013 selection boards. We are accepting the normal evaluation cycle or detachment of officer OERs only.



CAPT Anne K. Lynch, NOAA
Director, Commissioned Personnel Center

CPC Closed February 28th and March 1st

As a reminder, CPC will be closed February 28 and March 1 to complete the End of Year package updates. If you are one of the ~53 who have not submitted your required documentation, or completed the EOY package, please do so by February 27.

The EOY package serves as a tool to direct officers to their OPF and helps ensure all documentation is accurate. Officers are also reminded to update the information housed in the EOY package at anytime circumstances require (new dependents, PCS, augment, etc).

Sequestration and the NOAA Corps

Several officers and civilian supervisors have asked whether or not NOAA Corps officers would be furloughed, or are "excepted" from furlough. In 2011, the NOAA Administrator, with concurrence from DOC Office of General Counsel and Department of Justice, approved all NOAA Corps officers to be "excepted" from any furlough. During a shutdown, or in this case for sequestration, NOAA Corps officers are expected to report to their duty stations, and may be required to serve in a variety of ways to support NOAA and the Nation.

Permissive Leave and PCS Proceed Time

Officers are reminded that permissive leave taken for the purposes of house hunting at his/her next duty station, is to be completed before a PCS, and cannot be taken in conjunction with PCS travel. Permissive leave orders are drafted separately from PCS orders. Recently, there have been several inquiries regarding administrative leave for NOAA Corps officers.

Administrative absence is a period of authorized absence not chargeable as leave. These absences, not to exceed ten calendar days per year, may be approved by leave granting authorities for purposes that include non-federal meetings, professional society functions or other functions that will enhance an officer's professional development or the image of the NOAA Corps.

If the meeting or function is held away from an officers' current duty station, permissive travel orders must be issued. A complete list of authorized administrative absences is located in NCD, Section 06501.

Officers may be granted administrative absence for house hunting. Upon official notification of a forthcoming assignment, geographically distant from the current assignment, an officer may be authorized up to five days of administrative absence in conjunction with permissive travel orders. Permissive travel is authorization for an officer to travel away from his/her current duty station **at no cost to the Government**. Permissive travel orders are to be issued by the officer's supervisor in conjunction with any administrative absence which requires the officer to leave the local commuting area. Please refer to NCD, Section

06502 for guidance on permissive travel. Please direct any questions to the appropriate Human Resource Specialist in CPC.

Last names beginning with A - K Sherrita Irby Sherrita.Irby@noaa.gov

Last names beginning with L - Z Tracey Peterson Tracey.M.Peterson@noaa.gov

Duplicate W-2s

To request a duplicate W-2 for preparing your income tax returns, please follow these steps:

1. Go to the U.S. Coast Guard PPC web page <http://ppc.uscg.mil>
2. Click on the "Separations & Srv. Validation" tab at the top
3. Click on "Duplicate or Corrected IRS W-2 Forms"
4. Go down to "Requesting a duplicate Wage and Tax Statement" and read the directions
5. Click on the "CG-2016, W-2" request form and complete the form
6. Fax completed form to the fax number provided

On the Horizon

End of Year Package Submissions (Extension Date for the ~53 missing!)	27 February 2013
CAWG for Operations Officers	August 2013
RefTra 74	03 -23 March 2013

Approved Resignations, Separations, and Retirements

The following officers have approved retirements, resignations, or separations with in the next three months. Be sure to thank them for their service to NOAA and nation.

LT Matthew Glazewski	30 March 2013
LTJG Marina O. Kosenko	01 April 2013
CDR Gregory G. Glover	01 April 2013
CDR Todd A. Haupt	01 April 2013
CAPT David O. Neander	01 April 2013
CAPT Mark P. Ablondi	01 May 2013
LTJG Leigh C. Hedgepeth	15 May 2013