

# TRAVEL VOUCHER OR SUBVOUCHER

(Continuation Sheet)

PAGE \_\_\_\_\_ OF \_\_\_\_\_ PAGES

**4. NAME** (Last, First, Middle Initial) (Print or type)

**15. ITINERARY**

**3. FOR D.O. USE ONLY**

a. DATE	b. PLACE <i>(Home, Office, Base, Activity, City and State; City and Country, etc.)</i>	c. MEANS/ MODE OF TRAVEL	d. REASON FOR STOP	e. LODGING COST	f. POC MILES	
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**18. REIMBURSABLE EXPENSES**

a. DATE	b. NATURE OF EXPENSE	c. AMOUNT	d. ALLOWED

**19. GOVERNMENT/DEDUCTIBLE MEALS**

a. DATE	b. NO. OF MEALS	a. DATE	b. NO. OF MEALS

**29. REMARKS**