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UNITED STATES DEPARTMENT OF COMMERCE
National Oceanic and Atmospheric Administration OFFICE
OF MARINE AND AVIATION OPERATIONS
1315 East-West Highway, 10th Floor
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OCT 19 2023

TO: All OMAO Personnel

FROM: Rear Admiral Nancy Hann, NOAA *Nancy Hann, RADM/NOAA*
Director, NOAA Corps and
Office of Marine and Aviation Operations

SUBJECT: CY24 Holiday 96-Hour Liberty Periods

In recognition of your excellent work, contributions to NOAA, and for your families' (pets too!) enduring support of our mission, I have designated the following Federal Holidays for up to 96-hour liberty periods¹.

Event	Federal Holiday	Liberty (* Up to 96 hrs)
New Year's Day	Monday, January 1 st	29 DEC – 01 JAN
Martin Luther King, Jr. Day	Monday, January 15 th	12 JAN – 15 JAN
Washington's Birthday	Monday, February 19 th	16 FEB – 19 FEB
Memorial Day	Monday, May 27 th	24 MAY – 27 MAY
Independence Day	Thursday, July 4 th	04 JUL – 07 JUL
Labor Day	Monday, September 2 nd	30 AUG – 02 SEP
Columbus Day	Monday, October 14 th	11 OCT – 14 OCT
Veterans Day	Monday, November 11 th	08 NOV – 11 NOV
Thanksgiving Day	Thursday, November 28 th	28 NOV – 01 DEC

For uniformed service personnel, this liberty is considered Regular Liberty in accordance with NOAA Corps Directive 06203, and officers must adhere to the regulations therein.

Due to the unique mission sets of NOAA, operational requirements, and required duty schedules, Supervisors should ensure all uniformed service members receive similar opportunities for time off in conjunction with these holidays. In the event that a liberty period identified above is not available due to required holiday duties, officers and their supervisory chains may work to identify potential alternative time-off periods to support equitable time-off.

While different leave procedures apply to our civilian personnel, liberal leave in association with these holidays is highly encouraged. Those who do not wish to use annual leave, comp time, or credit hours during these holiday periods will report for duty per their normal work schedule (except on the observed Federal Holiday). I encourage supervisors to work closely with our civilian personnel to maximize inclusion of our civilian workforce in taking advantage of these opportunities. Contractors must adhere to their respective contract requirements.

¹ Note that liberty periods surrounding Juneteenth and Christmas are not listed, as both holidays fall on a Wednesday in CY24, and neither regular nor special liberty periods may exceed 96 hours, except as specifically extended by the President.



Enjoy the additional time with your friends, family, and communities, being safe and exercising sound risk management. Thank you for all you do for NOAA and the Nation.

